

**Morgan County Commission Meeting
September 6, 2017**

Members present:

Commissioner Joel Tuttle, President
Commissioner Robert Ford
Commissioner Ken Reed

Staff present: Jody McClintock, County Administrator; Kristy Farris Somers, Commission Secretary; and Ginger Johnson, Planning Assistant

Public Present: Lori Kiley; Thomas Kiley; Kate Shunney, Morgan Messenger; Daryl Cowles; Susan Webster; Zach Caldwell; Sarah Hogbin; Dick Myers; Elaine Parks; Dr. Kristjansson; Andrew Jurick, and Carol York.

The meeting was opened by Kimberly Nickles, Honorable County Clerk, at 9:30 a.m.

Approval of Minutes:

Commissioner Ford made a motion to approve the County Commission Meeting Minutes from the August 16th and August 20th County Commission Meeting. President Tuttle voted yea, Commissioner Ford voted yea, and Commissioner Reed voted yea, Motion carried.

Assessor's Exonerations

Taxpayer Error- 10 Exonerations

Commissioner Ford made a motion to approve the ten exonerations due to taxpayer error. President Tuttle voted nay, Commissioner Ford voted nay and Commissioner Reed voted nay. Motion denied.

Clerical Error- 9 Exonerations

Commissioner Ford made a motion to approve the nine exonerations due to clerical error. President Tuttle voted yea, Commissioner Ford voted yea and Commissioner Reed voted yea. Motion carried.

President Tuttle made a motion to approve the exoneration for William Whetzel Sr. in the amount of \$5.80. Mr. Whetzel had passed away and there is no money in the estate to pay the bill. President Tuttle voted yea, Commissioner Ford voted yea, Commissioner Reed vote yea. Motion carried.

Appointment to E911 Board- Lori Kiley

Commissioner Ford made a motion to approve the appointment of Lori Kiley to the E911 Advisory Board to represent the citizens of Morgan County. President Tuttle voted yea, Commissioner Ford voted yea, and Commissioner Reed voted yea. Motion carried

Appointment to Civil Service Commission

The County Commission has a recommendation for the Civil Service Commission. The Commission tabled this appointment to the next Commission meeting scheduled for September 11, 2017.

Eastern Panhandle Legislative Summit Meeting November 15th

President Tuttle stated that there is an Eastern Panhandle Legislative Summit meeting scheduled for November 15, 2017, the same date as the County Commission meeting. President Tuttle suggested the County Commission change the date of their meeting. The Commission agreed and changed their Commission meeting to November 14, 2017.

Agenda Items**Signing of the Agreement for the WV Risk Pool for Great Cacapon Volunteer Fire Department**

Commissioner Reed made a motion to authorize Joel Tuttle, County Commission President, to sign the settlement agreement with the WV Risk Pool for the Great Cacapon Volunteer Fire Department with an initial payout of \$589,471.41. President Tuttle voted yea, Commissioner Ford voted yea, and Commissioner Reed voted yea. Motion carried.

EDA/Revised Memorandum of Understanding

The County Commission signed the approved revised Memorandum of Understanding between the Morgan County Commission and the Morgan County Economic Development Authority.

Enforcements of Covenants and Restrictions in the Industrial Park

Commissioner Ford stated that there is a tenant in the 522 Industrial Park who is not following the covenants and restrictions and requested that some sort of action be taken. Daryl Cowles, EDA Director, approached the Commission and stated that he had sent a letter in December to the tenant outlining the covenants and restrictions. Mr. Cowles stated that he has had little response from the tenant. The County Commission suggested that Mr. Cowles go back to the EDA Board regarding the violations and report back to the County Commission. The Commission thanked Mr. Cowles and the EDA Board for their participation.

Elaine Parks and Dr. Kristjansson- Integrated Community Engagement (ICE) Collaborative: Primary Community-Based Substance Use Prevention for Children, Adolescents, and Families

Dr. Kristjansson approached the County Commission to request a support letter for the Integrated Community Engagement (ICE) Collaborative group. Dr. Kristjansson explained that it is a community based substance use prevention for children, adolescents and families. President Tuttle explained that the Board of Education along with other programs in the community have a similar program and

he would like to further research this and suggested the Commission table the support letters until the next meeting. The Commission agreed. The Commission will revisit the request of the support letter at the next Commission meeting scheduled for September 11, 2017.

Consent Agenda

Commissioner Ford made a motion to approve the consent agenda. President Tuttle voted yea; Commissioner Ford voted yea; and Commissioner Reed voted yea. Motion carried.

Administrators Report:

Approval to hire Part/Fulltime Custodian.

Jody McClintock, County Administrator, explained that currently there is one custodian for the Courthouse and the Sheriff's Department buildings. Ms. McClintock stated that additional help is needed and requested approval to hire a part time custodian. Commissioner Reed made a motion to approve the hiring of a part time custodian. President Tuttle voted yea; Commissioner Ford voted yea; and Commissioner Reed voted yea. Motion carried. Funds will come out of the Courthouse fund.

Approval of Change Order/with Nitro Electric for the Pines Renovation

Commissioner Ford made a motion to approve the change order with Nitro Electric in the amount of \$700.00. President Tuttle voted yea; Commissioner Ford voted yea; and Commissioner Reed voted yea; Motion carried.

Approval of pay Application 3 for Nitro Electric

Commissioner Ford made a motion to approve Pay Application 3 for Nitro Electric. President Tuttle voted yea; Commissioner Ford voted yea; and Commissioner Reed voted yea. Motion carried.

Approval of Invoice 8 from Concept Designs

Commissioner Reed made a motion to approve Invoice 8 from Design Concepts in the amount of \$35,366. President Tuttle voted yea; Commissioner Ford voted yea; and Commissioner Reed voted yea. Motion Carried.

Approval to post Deputy 911 Director

Jody McClintock, County Administrator stated that she and Zach Caldwell, 911 Director, feel it is beneficial to have a 911 Deputy Director to act as second in charge when Mr. Caldwell is not available. Commissioner Ford made a motion to authorize Ms. McClintock to post the Deputy 911 Director position. President Tuttle voted yea; Commissioner Ford voted yea; and Commissioner Reed voted yea. Motion Carried.

Approval for change order No.2 for Callas Contracting

Commissioner Reed made a motion to approve the change order in the amount of \$63,272.02 for the paving project at the Pines Opportunity Center. President Tuttle

voted yea; Commissioner Ford voted yea; and Commissioner Reed voted yea.
Motion Carried.

Recess

President Tuttle made a motion to recess the meeting. President Tuttle voted yea, Commissioner Ford voted yea and Commissioner Reed voted yea. Motion carried.

Morgan County Commission

MEETING SIGN-IN SHEET

DATE: 9-6-17				Sheet:	Of:
NO.	NAME	REPRESENTING	PHONE #	E-MAIL ADDRESS	
1	LORI Kiley	SELF/LEPC			
2	THOMAS Kiley	SELF			
3	Daryl Cowles	EDA			
4	Hogbin, Sarah	SELF			
5	Kate Shunney	Morgan Messenger			
6	SUSAN J. Welpster				
7	Casswell Cook	9-1-1			
8	Andrew Jurak	SELF			
9	Det. Wynn	MC OHS&M			
10	Carl York	12 Habits			
11	Albin Vindarsen	WVU			
12	Elaine Parre	WVU Proposal			
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